



November 2024

Presidents Message

Another month has come and gone and hopefully you all survived the sugar high that is Halloween. A few housekeeping items this month.

As per the new Collective Agreement Article 19.04 – Employee and Family Assistance plan, the division has sent out the membership information to all MANTE employees. It is very easy to set up. Go to the website Kiihealth.ca and follow the instructions. Once signed in you have full access to everything the Kii program has to offer including legal advice, life coaching, health and wellness advisors, cognitive behavioral therapy and so much more. This was a benefit that many of our members were asking the division to provide. Thankfully the division agreed and is paying for the program 100%, there is no cost to you. I encourage everyone to check it out. It is completely confidential, and nothing will ever be reported back to the division.

Inservice Days. This year EA's are required to select 3 inservice days which they will take off as a day without pay. EA's can select from any of the inservice days that have not been mandated by the Division as workdays. Those days are: September 3rd, October 11th and November 15th. You can select any other inservice day off. If your admin is telling you that you must take a specific inservice off, that is not required of you. Choosing the days you wish to take as days without pay is your decision and you cannot be forced to take specific days off.

Personal days. New to the Collective is the addition of a second personal day. Reminder that you can not use a personal day to extend the winter or spring break, nor can it be added to the beginning or the end of the school year. You can add it to a long weekend if you wish. To schedule your personal day you must enter it into the Atrieve system. It should not be denied unless the number of people requesting that day off exceeds 10% of the bargaining unit employees within that school, or more than 1 request in a school with less than 10 MANTE employees. In that case, the request will be granted by date received.

The seniority report has been updated and made available to all locations. There should be a copy placed in your staff room. Please look at it and if you have a question regarding your seniority calculation, contact joanne.johnston@sjasd.ca Reminder that your seniority amount does not always equal your years of service with the Division.

Keep in Touch

If a member at your work location is off for an extended illness or has had a bereavement in the family, or if a member has a reason to celebrate, please advise Maggi Sawchuk at maggi.sawchuk@sjasd.ca

Professional Development

Reminder. When applying for PD funding, fill out the PD application form available through the portal and scan the application or send through division mail to Connie Lowe at Lincoln Middle School. There are still funds available for this school year, but I would suggest if you were looking at PD that you get your application in sooner rather than later. Also, once you have completed your PD session you are required to send in the PD evaluation form to Jennifer Monaster.

MANTE Professional Development Committee

EA Rep – Maggi Sawchuk
Admin Asst. Rep – Rachel Novakowski
Library Tech Rep – Jocelyn Oliver
MANTE President – Jennifer Monaster
Human Resources – Joanne Johnston
Administrator – Connie Lowe
Financial – Monika Kananowicz

November Retirees

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Vice President position is still open

The Vice President duties are:

1. Assume the duties and powers of the President in their absence
2. Sign cheques with the Treasurer when President is unavailable
3. Co-Chair the Grievance Committee

Section C, Election of Officers/Representatives of the MANTE Constitution/Bylaws states:

A vacancy occurring from time to time in any office of the Association may, so long as a quorum of the Executive Committee remains in office, be filled by the Executive Committee from among the members in good standing of the Association and such officer shall hold office until the first annual meeting after they shall have been so appointed.

What this means is that the present Executive members will appoint a new Vice president from all members that put forth their name. That person will hold the position until the next AGM at which time the position will be put to a vote. If you are interested in joining the Executive Committee in the role of the Vice President, please let me know through email.



Executive Committee

President – Jennifer Monaster
Vice President – Open
Treasurer – Robyn King
Secretary and Pension Rep – Cerys Hooper
Board Office Rep – Rosemary Koltalo
EA Rep, Health and Welfare and PD Rep – Maggi Sawchuk
EA Rep – Jenn Plesh
Library Tech Rep and PD Rep – Jocelyn Oliver
Secretary Rep – Kerry Fraser
Secretary Rep – Wanda Prychitko

Holiday Contest

The Association invites all MANTE employees to enter our **12 Days of Christmas holiday contest**. We will be drawing 12 names, from those that enter, to receive a \$25 PC gift card.

To enter, email Jennifer.monaster@sjasd.ca with Contest in the subject line, and answer this question.

Other than the President, name two members of the Executive committee.

The contest is open till December 9th,2024 Good Luck!!!

