

Filling out a violent incident: If you feel you are involved in, or witness to, a violent incident in your workplace – here are the steps you should take to report the incident.













Violence is “the attempted or actual exercise of physical force against a person; and any threatening statement or behaviour that gives a person reasonable cause to believe that a physical force will be used against the person.”
















In Staff Portal,
Click on the Forms
Tile

Forms

Click here!

- ✓  Name
-  01. ACCIDENT, SERIOUS, AGGRESSIVE, MANTÉ VIOLENT AND THREAT ASSESSMENT ...
-  01. CHILD ABUSE REPORTING FORM ...
-  01. SECLUSION - RESTRAINT FORMS - ESS ...
-  Career Development - Work Placements ...
-  CONCUSSION PROTOCOL - ALSO ON WEBSITE UNDER PARENT-COMMUNITY ...
-  EVALUATION FORMS - PROFESSIONAL STAFF ...
-  EVALUATION FORMS - SUPPORT STAFF ...
-  Field Trip Policy ...
-  IT Department Forms - not for general use ...
-  MATERNITY FORMS ...
-  Mileage ...

Forms

✓  Name	Modified
 ACCIDENT, SERIOUS, AGGRESSIVE AND MANTE VIOLENT Incident reporting guideline	... December 11,
 Crisis Response Manual Jan 2019	... October 9, 20,
 EBBB-E-2 Notice of Accident Form - FILLABLE	... February 15, 2
 EBB-E-3 - Serious Incident Reporting Form - FILLABLE	... November 30,
 EBB-E-4 - Aggressive Behaviour Report Fillable Form	... March 18, 202
 JICM-E-1 Student Threat Assessment	... October 9, 20,
 JICM-E-2 Threat Incident and Threat Assessment Report (right click this link, download, save to folder)	... September 9,
 JICM-E-3 Risk Assessment Report (right click this link, download, save to folder)	... September 9,
 JICM-R Assessing Violence Potential	... October 9, 20,
 MANTE Violent Incident	... September 22
 Notice of Accident Form EBBB-E-2 - MANTE, CUPE, EXCLUDED	... November 18,
 Teacher Violent Incident Form	... October 28, 2

**Open the
form**



MANTE Violent Incident Report Form

Report Submitted By

Name: *

First Name & Last Name

Email Address: *

Incident Description

INSTRUCTIONS

Following a violent incident, the employee is to complete and submit the form below. Copies of the completed form will be immediately forwarded to the following parties:

Human Resources Department
MANTE President: Jennifer Monaster
Superintendent's Department: Jenness Moffatt
Your School Administrator

Upon receiving your form submission, your school administrator is expected to advise you of the actions taken within 10 days.

**Here it is. Fill out online
and submit.**