

EAA and EAC Job Descriptions and Funding Explanation

These students are part of the block funding and would be supported by EAAs.

There is a categorical grant to support students with severe to profound special learning needs. Historically, this grant was known as special needs level 2 and level 3 funding and school divisions were expected to submit student-specific applications.

No student specific funding applications for special needs level 2 and level 3 funding have been required since 2017/18, with a few notable exceptions. Ending the student specific application process for Level 2 and 3 funding has avoided the negative labeling of students by funding category and allows for predictable levels of funding as school divisions continue to plan for and provide appropriate educational programming that is inclusive of all students.

These students are supported by EACs.

Student specific funding applications will continue to be required for Special Needs Level 2 and Level 3 categorical funding in the following cases:

- Level 3 Emotionally/Behaviourally Disordered (EBD3) funding;
- Unified Referral and Intake System (URIS) Group A (UGA) funding;

You can find more information here:

<https://www.edu.gov.mb.ca/k12/specedu/funding/index.html>

The main difference between A and C is that C's work with students who show consistent aggressive behaviour (EBD3), or students who need grooming/tube feeding etc (URIS A).

These are the job descriptions of an EAA and an EAC.

EAA:

JOB SUMMARY: Provides assistance in the education, development and training of students, particularly those experiencing learning, behavioural, social, and/or physical difficulties.

TYPICAL DUTIES AND RESPONSIBILITIES:

- Provides educational support in all required areas including all vocational and physical education programs;
- Assists with marking tests, homework, quizzes, assignments, etc.;
- Monitors classroom and student activities during short-term absences of classroom and/or resource teacher;

- Works with students on an individual basis and in small groups when required, may work with the class on a teacher-prescribed activity while the teacher is present assisting individual or small groups of students;
- May attend meetings with clinicians, teachers, other professionals and/or parents to obtain/share information on the particular modification requirements of students;
- Monitors and addresses student behaviour and supervises activities such as recess, lunch, classroom changes, hallways and parking lots; may attend and/or assist with the supervision of field trip activities, special events, co-op education, apprenticeship or community-based programs;
- Documents academic and behavioural information as required;
- Dispenses appropriate medications as required;
- Photocopies and files classroom materials and files student information in the office as required;
- Performs other related duties as assigned or as required including providing short-term coverage for and the occasional duties of higher or lower graded educational support positions

EAC:

JOB SUMMARY: Provides assistance in the education, development and training of students particularly those experiencing significant learning, behavioural, social, and/or physical difficulties

TYPICAL DUTIES AND RESPONSIBILITIES:

- Transports students and travels to job site locations to assist students who are participating in off-site work experience projects or those taking part in community-based programming;
- May arrange for job experience projects with businesses;
- Assists students in learning basic life skills (i.e. using public transport, grocery shopping, street safety, feeding, preparing lunch);
- Assists challenged students in personal hygiene requirements (i.e. toilet training, grooming, brushing teeth, etc.);
- May use alternative communication techniques and specialized communication/adaptive equipment when working with non-verbal, visually

impaired or hearing impaired students (i.e. Braille, picture communication, sign language);

- Assists with toileting including diapering and changing soiled clothing;
- Assists with feeding (including oral and nasal suctioning and tube feeding);
- Assists students in the case of seizures, catheterization and any appropriate health care routines required;
- May remove students from classroom and/or calm students who are displaying violent outbursts, and may physically restrain a student to avoid injury to self or others;
- Performs other related duties as assigned or as required including all duties of an Educational Assistant A as well as providing short-term coverage for and the occasional duties of higher or lower graded educational support positions.

If you have any further questions, please email me.

Thanks

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